## **Visiting Room Photograph Rules and Regulations**

- 1. A vending machine is available in the visiting room for the purchase of photograph vouchers by the visitors while in the visiting room.
  - A. Offenders may purchase a ticket/voucher for photographs from canteen.
    - (1) Tickets/vouchers must be brought to the visiting room at the time of the visit.
    - (2) Tickets/vouchers will be purchased from their offenders canteen fund on their spend day.
- 2. Tickets/vouchers will be given to the camera man for credit.
- 3. Camera man will be responsible for logging the ticket/voucher number, frame number, offender's name and DOC number on the camera log sheet.
- 4. Pictures will be verified by a visiting room officer for compliance of:
  - (1) No Hugging.
  - (2) No Kissing.
  - (3) The only physical contact allowed between an offender and his visitor(s) while pictures are being taken, is the holding of hands.
    - (a) The only exception to this rule is children (age 6 and under) who may be held by the offender or offender can kneel next to the child.
    - (b) No other physical contact will be permitted.
  - (4) No hand signs or signals
  - (5) No props may be used
  - (6) Cannot be sitting on the floor
    - (a) May use chairs if needed for medical reasons
  - (7) No posing (specifically in an attempt to display a tattoo).
  - (8) Only the offender and their visitor(s) in the photograph
  - (9) Clothing must be worn appropriately.
- 5. Pictures will be available the following week and may be picked up in Housing Unit 6 Recreation during open movement. Recreation will deliver the photos to Housing Unit 1 Treatment wings.
- 6. Pictures will be inspected by the Recreation Officer III.
  - A. Any discrepancies will be referred to the Chief of Custody for consultation.