

VISITING ROOM RULES - OFFENDERS

- A. Offenders receiving visitors will be contacted by the visiting room staff. Offenders will be expected to continue regularly assigned duties until called for by the visiting room staff.
- B. Offenders notified of visits will proceed, or be escorted immediately, to visiting room search area and check in with the visiting room staff.
- C. Offenders receiving visits will be strip searched prior to the visit and prior to leaving the visiting room.
- D. Approved apparel for offenders is state issued gray uniforms. No jewelry or watches. No long sleeved clothing. Offenders may wear outer wear clothing to the visiting area but will store the clothing in provided lockers for the duration of the visit.
- E. Visiting room visits: State issued plastic sandals (shower shoes) will be worn by perm offenders on their visits.
- F. Offenders may only bring the following personal items to a visit:
 - 1. Identification card.
 - 2. Prescription eye glasses.
 - 3. One comb or hair pic.
 - 4. A reasonable amount of legal papers as approved through unit staff.
 - 5. Any items to be sent out as approved through unit staff.
- G. CONTACT VISITS ONLY, All offenders using the bathroom during a visit will be stripped searched prior to using the bathroom. Offenders will be escorted by custody to and from the non-contact visiting room bathroom. Offenders will not be able to use the bathroom 30 minutes before the end of each visiting session. (Due to the high volume of offenders leaving from their visit.)
- H. Offenders will not be permitted in the area of the vending machines.
- I. Offenders will not be in possession of paper currency or coins at anytime.
- J. Offenders will maintain acceptable language and proper behavior while on visits. Sexually explicit behavior will not be permitted. Any misconduct on the part of the offender or visitor will be grounds for a conduct violation and/or termination of the visit without prior advance notice.
- K. Offenders and visitors will be allowed one greeting and departing embrace and brief, close-mouth kiss.
- L. While sitting at the visiting tables the offender's visiting spouse/girlfriend/friend will be required to sit across the table or on opposite sides of the table from each other facing directly toward the table. In the event more than one (1) friend/family member is visiting the offender, it will be up to the discretion of the visiting room officer of who will be required to sit across from the offender. All other visitors are authorized to sit beside the offender at the discretion of the visiting room officer.
- M. Feet are to be kept off chairs and tables. No removing of shoes or socks. No lying on chairs or floors. No sitting on the table tops or on the floor. Exception: Offenders may sit in the play area with visiting children.
- N. Children aged 6 years and under may be permitted to sit on the lap of the offender unless special concerns are noted.
- O. The only other physical contact permitted at any other time is holding hands. Hands must be in plain sight at all times. During photo shoot, the offender may put his arm around the visitor's shoulder, but the hands must be in plain sight at all times.

13-3.1 Offender Visitation
ATTACHMENT C

- P. Offenders will not be allowed to share drinks with visitors or drink out of the same container as a visitor.
- Q. Offenders will remain in the visiting area when the visit is completed until directed to report to the search area.

VISITS MAY BE TERMINATED AT ANY TIME WITHOUT PRIOR ADVANCE NOTICE TO THE OFFENDER OR THE VISITOR.

Billy D. Harris, Warden

Date