

VISITING ROOM RULES - R&D VISITORS

A. Visits are permitted:

Friday, Saturday and Sunday 9:30 am to 1:30 pm and 2:30 pm to 6:30 pm

Other times are available through special visits only. R&D offenders will have only one visit per calendar month of a non-contact nature.

- B. Reception & Diagnostic offenders may have one visit of a non-contact nature, of up to two (2) hour duration, each calendar month. Due to lack of visiting space and number of visitors, visit times may be reduced without prior notice to offenders or visitors. Rotation of visitors will be permitted to allow for more than three (3) visitors at a time during the 2 hour session. Reception & Orientation offender visitors will be limited to three (3) immediate family members to include the significant other.
- C. Visitors must register at the reception desk. No visitors will be registered after one hour prior to the end of a visiting block; example: no registrations after 12:30 pm, etc.
- D. Visitors 13 years of age and older shall be required to show a current school picture identification card that includes their name, or a valid federal or state Department of Revenue picture identification before admission to the visiting area. If the child is an out-of-state visitor, the warden/designee will determine whether the individual will be permitted to visit, and what type of identification, if any, will be required. *****The ID will include the visitor's name, address, height, weight, eye color, date of birth and gender.**
1. Persons whose religious tenets prohibit them from being photographed will be required to obtain prior approval to visit from the warden/designee and present a non-drivers license card without photo obtained from the MO Department of Revenue.
- E. A few items may be brought into the visiting room by visitors as necessary. Only the items listed below will be allowed:
1. Identification.
 2. Infant needs:
 - a. One (1) clear carry-all for infant supplies.
 - b. Two (2) cloth or disposable diapers.
 - c. One (1) single layer baby blanket (no quilts).
 - d. One (1) clear plastic baby bottle of prepared formula, juice or water.
 - e. One (1) clear plastic no-spill toddler cup.
 - f. One (1) plastic pacifier, plastic teether and rattle.
 - g. One (1) unopened package of wet wipes.
 3. Medication/medical equipment needed to maintain the visitors life such as nitroglycerin, insulin, oxygen or asthma inhaler may be retained on the person of the visitor. Medication must be contained in the correct prescription bottle. Medically necessary syringes, insulin and needles will be secured in the visitor's locker, if available.
 - a. Other medications will not be permitted on institutional grounds.
 - b. The visitor must inform the visiting room staff of the need for the medication/medical equipment.
 - c. Visitors who have surgically implanted metal hardware must provide a written statement from a physician or a medical card showing what devices that they have.
 - d. Visitors who have special needs (i.e. wheelchairs, assistance animals, etc.) must submit a written statement from a physician. Notice should be made in advance of the visit so any special arrangements to assist the visitor can be made.
 4. Visitors may purchase drinks and/or snacks from the vending machines prior to going into the noncontact area. Once inside the noncontact area, visitors will not be permitted to leave and then re-enter the noncontact area.

13-3.1 Offender Visitation
ATTACHMENT D

- F. Visitors must dress appropriately according to gender for identification purposes and the good order and security of the institution as well as to minimize the possibility of offending others. The following dress code must be followed.
1. Clothing must not be excessively tight, transparent, or otherwise revealing.
 2. Clothing must not be gang related or camouflaged, must not contain racial slurs, inflammatory language or inappropriate language.
 3. Skirts, dresses, and shorts must be no shorter than two (2) inches above the knee cap, no wrap around skirts or dresses permitted; this restriction will not apply to children aged 6 and under.
 - a. Slit dresses and skirts are not permitted when the slit extends higher than two (2) inches above the top of the knee cap, (i.e. garments that have an opening without built-in fasteners, buttons, snaps, etc.)
 - b. If a dress or skirt has fasteners, all fasteners will remain closed so that the garment is not open more than two (2) inches above the top of the knee cap; example: a skirt with buttons from the waist to the ankles may be buttoned to make the garment length no more than two (2) inches above the top of the knee cap.³
 4. Slacks/jeans - no holes or slits permitted.
 5. Shirts, blouses, and dress tops must cover the chest, back and stomach and have sleeves that cover the shoulders and underarms. Absolutely no display of cleavage or midriff are permitted.
 6. Appropriate undergarments must be worn.
 7. Shoes must be worn except by infants not walking.
 8. Headgear will only be worn based on religious requirements, such headgear will be subject to search.
- G. All visitors are subject to frisk/metal detector/itemizer searches before and after entering the institution. Any visitor found in possession of an illegal item will be denied access to the institution and may be referred to local law enforcement authorities.
- H. Adult visitors will be responsible for children brought into the institution. Staff will not be responsible for child care but will monitor the area for safety and security issues. Children will not be left in any area without adult supervision. Termination of the visitor could result if children are not properly supervised.
- I. Visitors will not bring any personal property into the institution except as needed for the duration of the visit and as allowed in accordance with policy IS13-3.1.

VISITS MAY BE TERMINATED AT ANY TIME WITHOUT PRIOR ADVANCE NOTICE TO THE OFFENDER OR THE VISITOR FOR ANY REASON INCLUDING EXCESSIVE NUMBER OF VISITS WAITING TO TAKE PLACE.

Billy D. Harris, Warden

Date